



MPOWER
Meghalaya Project for Adolescent Wellbeing,
Empowerment & Resilience

REQUEST FOR QUOTATIONS

Procurement of Goods under RFQ/Shopping Procedures

(Open Competitive Bidding)

Purchaser: *Meghalaya Basin Management Agency (MBMA)*

Contract title: *Procurement of It Equipment's, for the State Project Management Unit (SPMU) And District Project Management Unit (DPMU)*

RFQ No: *MBMA/MPOWER/12/2025-26/GD-7*

S#	Description	Date & Time
1	Date of Issue of RFQ	3 rd December 2025
2	Last Date and Time of submission of RFQs	15 th December 2025 at 1600 Hrs.
3	Opening of RFQs	15 th December 2025, at 1630 Hrs.



Additional Secretariat



admin@thempower.org



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Ref No.: MBMA/MPOWER/12/2025-26/GD-7

Date: 3rd December, 2025

INVITATION FOR QUOTATIONS FOR PROCUREMENT OF IT EQUIPMENT'S FOR THE SPMU AND DPMU UNDER MPOWER, MBMA

To

Dear Sir/Madam,

Subject: Invitation For Quotations for Procurement of It Equipment's for SPMU and DPMU Under MPOWER, MBMA

The Government of India has applied financing in the amount of **US\$ 45.00 million equivalent from the World Bank**, towards a part of the cost of the **Meghalaya Multisectoral Project for Adolescent Wellbeing, Empowerment and Resilience (MPOWER)**, **Meghalaya Basin Management Agency (MBMA)** and it intends to apply the proceeds of this Loan to make payments for goods, works, related services and consulting services to be procured under this project.

You are invited to submit your most competitive quotation for the following goods as per the mentioned lots below:

***Detailed Specifications given at Annexure 1**

Lot#	Sl No.	Description of Items	Quantity	Consignee Address	Delivery Period
Lot#1	1	Laptop (Type-I)	1	As Mentioned in CL 4 of the T&Cs	30 Days
	2	Laptop (Type-II)	3		
	3	Laptop (Type-III)	18		
Lot#2	1	Desktop	10		
	2	Pendrive	10		
Lot#3	1	Mirrorless Camera	2		
	2	Camera Battery	6		
	3	82 mm ND2 to ND400	2		
	4	50MM F/1.8 STM LENS	2		
	5	24-70mm f/2.8L IS	2		
	6	70-200MM F/2.8L IS	1		
	7	128GB SDXC Memory Card	2		
	8	Video Tripod	2		



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	9	Camera & Backpack	2		
	10	59"x79"/150x200cm 5 in 1 Reflector	2		
	11	MIC WIRELESS MICROPHONE	2		
	12	4 in 1 USB 3.0 Card Reader	2		
	13	Compact Waterproof 5K Action Camera	1		
	14	Compact Waterproof 5K Action Camera 128GB Memory Card	1		
	15	Wireless Photography Flash	2		
	16	High Capacity Rechargeable Batteries with Charger	2		
	17	Wireless Photography Flash Trigger	2		
	18	Portable Video Light	2		
	19	Portable Video Light Battery	2		
	20	Softbox	2		
	21	S2 Type Speedlite Bracket	2		
	22	Light Stand	2		
	23	50 litres Dry Cabinet (Dehumidifier)	1		

***: bidder may apply for one or more lots; however, they are requested to mention the lot numbers they are bidding for.**

Terms and Conditions

- 1. Eligibility:** A Bidder (a) shall submit only one Quotation and shall not participate—directly or indirectly—in more than one Quotation for the same procurement, (b) shall not have conflict of interest as defined in the Bank's Procurement Regulations; and (c) should not have been (i) temporarily suspended or debarred by the World Bank Group in compliance with the Bank's Anti-Corruption Guidelines and its Sanctions Framework; or (ii) blacklisted or suspended by Central or any State Government Departments in India.





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- 2. Clarifications & Amendments:** If the Purchaser receives any request for clarification of this RFQ Document, it will upload its response together with any amendment to this document, on www.mbma.org.in for information of all Bidders. Bidders should check on the website, for any amendments to the terms and conditions and for Award of Contract.
- 3. Bid- Submission of Quotations:** The bidders can submit their quotation in Hard Copy at the O/o MegARISE, RDL Building, Springside, Lumsophoh Nongthymmai, Shillong- 793014.
- 4. Place of Delivery:** O/o MegARISE, RDL Building, Springside, Lumsophoh Nongthymmai, Shillong- 793014.
- 5. Quotation Price**
 - a) The bidder must mention the lot that they are offering. However, the quantity offered should be 100% of the requirement for the quoted lot. Corrections, if any, shall be made by crossing out, initialling, dating and re writing.
 - b) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
 - c) Goods and Service Tax (GST) should be indicated separately.
 - d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
 - e) The Prices shall be quoted in Indian Rupees only.
 - f) The price quotation should include the transportation cost, loading, unloading, installation, among other. No additional cost that what is mentioned in the financial quotation will be paid by MBMA
 - g) Bidder must expressly mention the name/brand of the items offered by them in the price schedule along with proper product brochures.
 - h) The bidder must mention in details about the product being offered in lieu of the specified specifications and not by simply mentioning "Complied". Such bids with no proper details are likely to be disqualified.
- 6. Qualification of Bidders**
 - a) Have the legal capacity to enter into a contract;
 - b) Not be insolvent, in receivership, bankrupt or being wound up or subject to legal proceedings for any of these circumstances;
 - c) Not have had your business activities suspended or debarred from public procurement by the State Government of Meghalaya or Government of India.
- 7. Documents Evidencing Qualification:** Bidders are requested to submit copies of the following documents as evidence of your qualification.
 - a. Valid trading license/registration or equivalent/Exemption Certificate.
 - b. Valid certificate of GST registration.
 - c. Self-declaration to the effect the bidder is not insolvent, in receivership, bankrupt or being wound up or subject to legal proceedings for any of these circumstances.
 - d. Self-declaration that the bidder's business activities are not suspended or debarred from public procurement by the State Government of Meghalaya, any other State Government or Government of India.
- 8. Validity of Quotation:** Quotations shall remain valid for a period not less than 90 days after the deadline date specified for submission.





- 9. Evaluation of Quotations:** The Purchaser will evaluate and compare the quotations Lot wise that are determined to be substantially responsive i.e. which
- are properly signed; and
 - Confirm to the terms and conditions and specifications.
 - The Quotations would be evaluated Lot wise; GST will not be taken into consideration while evaluating the quotations.
 - Any historical information, if required may be asked from the bidders during evaluation of quotes.
- 10. Award of contract:** The Purchaser will award the supply orders to the bidders whose quotations have been determined to be substantially responsive in respective lots and who has offered the lowest evaluated quotation price for that respective lot.
- Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract. The numbers against each item may increase or decrease at the time of issuing the Purchase Order.
 - The bidder whose quotation is accepted will be notified of the issue of Supply Order by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply order (sample form attached).
- 11.** Payment shall be made within 60 days after delivery of the goods.
- 12.** Normal commercial warranty/ guarantee shall be applicable to the supplied goods.
- 13.** You are requested to provide your sealed quote latest by 1600 hours on 15th December 2025. Quotations that have been submitted on or before time will be opened at 1630 Hrs. 15th December 2025. Late quotes will be rejected.
- 14.** We look forward to receiving your quotations and thank you for your interest in this project.

Sd/-

***Project Director, MPOWER,
Meghalaya Basin Management Agency***





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FORMAT OF QUOTATION *

Lot#	SL No.	Description of Goods	Specifications (complied or not complied as per each specs along with Product Brochures.)	Total Qty.	Unit	Quoted Unit Rate at destination in Rs.	GST and similar other taxes applicable on finished Goods/ Services	*Total Price per line item at Destination - inclusive of discounts, all taxes and duties
Lot#1	1	Laptop (Type-I)		1				
	2	Laptop (Type-II)		3				
	3	Laptop (Type-III)		18				
Lot#2	1	Desktop		10				
	2	Pendrive		10				
Lot#3	1	Mirrorless Camera		2				
	2	Camera Battery		6				
	3	82 mm ND2 to ND400		2				
	4	50MM F/1.8 STM LENS		2				
	5	24-70mm f/2.8L IS		2				
	6	70-200MM F/2.8L IS		1				
	7	128GB SDXC Memory Card		2				
	8	Video Tripod		2				
	9	Camera & Backpack		2				
	10	59"x79"/150x200cm 5 in 1 Reflector		2				
	11	MIC WIRELESS MICROPHONE		2				
	12	4 in 1 USB 3.0 Card Reader		2				
	13	Compact Waterproof 5K Action Camera		1				
	14	Compact Waterproof 5K Action Camera 128GB Memory Card		1				
	15	Wireless Photography Flash		2				
	16	High Capacity Rechargeable Batteries with Charger		2				
	17	Wireless Photography Flash Trigger		2				



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	18	Portable Video Light		2				
	19	Portable Video Light Battery		2				
	20	Softbox		2				
	21	S2 Type Speedlite Bracket		2				
	22	Light Stand		2				
	23	50 litres Dry Cabinet (Dehumidifier)		1				
	Total							

Gross Total Cost: Rs.

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs..... (amount in figures) (Rs. amount in words) within the period specified in the Invitation for Quotations.

We also confirm that commercial warrantee/guarantee of 12 months shall apply to the offered goods.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery or collusive agreements with competitors.

Signature of Supplier



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SUPPLY ORDER

To:

M/s

.....
.....

Dear Sirs,

Sub: Supply of
.....

Reference: Your Quotation no..... Dated

Your quotation no.....of(Date) for the supply of has been accepted. You are requested to supply the following goods/equipment at the rates quoted by you and specified against each as per the specifications and terms & conditions specified here under:

Lot#	Brief description of goods/ equipment	Specifications	Quantity to be supplied	Unit Rate (Rs.)	Total Price (Rs.)
Lot#1					
Lot#2					
Lot#3					
Total					

1. Delivery Period: days from the date of issue of this supply order.
2. Place of delivery
3. Consignee Address:
4. GST if any will be paid at actual prevailing on the date of supply (if not already included in the cost above.
5. Extended Warranty/Guarantee shall be 12months from the date of delivery and acceptance.
6. Payment shall be made within 60 days of delivery; and acceptance of the goods/equipment.
7. Additional terms and conditions (if any) may be added by the Purchasers at the time of issuing the Supply Order.

(Purchaser)

Date:

***Project Director, MPOWER,
Meghalaya Basin Management Agency***



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Annexure – I

TECHNICAL SPECIFICATIONS

Lot#	SI No	Items description	Qty required	Specification	
Lot#1	1	Laptop (Type-I)	1	Operating System	Windows 11 Pro
				Processor	Intel® Core™ Ultra 7 255H (up to 5.1 GHz
				Turbo Boost	24 MB L3 cache, 16 cores/16 threads)
				Memory	32 GB DDR5-5600 SODIMM
				Storage	1 TB SSD (PCIe NVMe)
				Display	16" diagonal (40.6 cm) WUXGA (1920×1200) IPS, anti-glare, 300 nits brightness
				Graphics	Integrated Intel Graphics
				Weight	Below 2kg
				Battery	8-cell, 77 Wh Li-ion polymer; supports Fast Charge (approx. 50% in 30 minutes)
				Networking	Intel® Wi-Fi 7 (BE201) + Bluetooth 5.4, HDMI 2.1, Two Thunderbolt™ 4 USB-C (40 Gbps, USB Power Delivery, DisplayPort 2.1), USB-C (20 Gbps, USB Power Delivery, DisplayPort 1.4), USB-A (5 Gbps, powered), RJ-45 Ethernet port, Headphone/mic combo jack, Security lock slot
				Build / Durability	Undergoes MIL-STD 810H testing for durability.
				Additional	Spill-resistant keyboard with drain hole. Mouse Pre-loaded software (MS Office 365, Google Chrome/Microsoft Edge browser, Adobe Acrobat Reader DC, Antivirus for Lifetime)
				Warranty	1 year or above
				MAF is required to be provided	Yes
	2	Laptop (Type-II)	3	Processor	AMD Ryzen™ 98940HX (up to 5.3 GHz max boost clock, 64 MB L3 cache, 16 cores, 32 threads) or Higher
				Operating System	Windows 11 or higher
				Graphic Card	NVIDIA® Geforce RTX™ 5060 Laptop GPU 8GB GDDR7 or higher
				Memory	32 GB DDR5-5200MT/s (SODIMM)(2 x 16 GB) or Higher
				Storage	1 TB PCIe® Gen4 NVMe™ M.2 SSD
				Display	40.64cms (16) WQXGA (2560 x 1600), OLED, Glare, Non-Touch, HDR 1000 True Black, 100%DCI-P3, 500 nits, 165Hz, Low Blue Light
				Battery	4-cell, 68 Wh, Supports battery fast charge





				Power supply type	90 W USB Type-C® power adapter or higher
				MS Office	MS office 2021 Perpetual License
				Antivirus for lifetime	Yes
				Pre-loaded softwares	Google Chrome/Microsoft Edge browser, Adobe Acrobat Reader DC, Microsoft Teams/ Google meet.
				Additional	Wireless Mouse, Bag
				Warranty	1 year or above
				MAF is required to be provided	Yes
				Operating System	Windows 11 or Higher
				Processor	Core 5 Ultra or higher
				Memory	16 GB LPDDR5x RAM
				Storage	512 GB SSD or higher
				Display	35.6 cm (14) diagonal, WQXGA (2560 x 1600), 48-120 Hz, IPS, micro-edge, anti-glare, Low Blue Light, 300 nits, 100% sRGB
				Graphics	Intel® Arc™ Graphics
				Weight	Below 1.5
				Battery	4-cell, 68 Wh Li-ion polymer, Supports battery fast charge: approximately 50% in 30 minutes
				Power supply type	90 W USB Type-C® power adapter or higher
				Webcam	Wide Vision 5MP IR camerawith temporal noise reduction and integrated dual array digital microphones
				Audio features	DTS:X® Ultra; Dual speakers; Poly Studio
				Port	1 USB Type-A 10Gbps signaling rate; 1 USB Type-A 5Gbps signaling rate; 1 HDMI-out 2.1; 1 headphone/microphone combo; 1 USB Type-C® 10Gbps signaling rate; 1 Thunderbolt™ 4 with USB Type-C® 40Gbps signaling rate
				MS Office	MS office 2021 Perpetual License
				Antivirus for lifetime	Yes
				Pre-loaded softwares	Google Chrome/Microsoft Edge browser, Adobe Acrobat Reader DC, Microsoft Teams/ Google meet.
				Additional	Wireless Mouse, Bag
				Warranty	1 year or above
				MAF is required to be provided	Yes
Lot#2	1	Desktop	10	Operating system	Windows 11
				Processor	Intel Core i7-12700 (CPU)
				Motherboard	B660 AX DDR4 or B660M-G DDR4
				RAM	DDR4-3200 16 GB
				Storage	1 TB NVMe SSD 2280





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				Power Supply	Suitable supply for the system with 90% efficiency
				Case	Mid-tower with proper air flow
				CPU cooler	Standard or aftermarket CPU cooler suitable for Intel i7-12700 or higher
				Networking	USB Wi-Fi adapter (to be provided if motherboard does not have built-in Wi-Fi) Onboard LAN (Gigabit Ethernet)
				Monitor	24 inch
				UPS	1100 VA
				MS Office	MS office 2021 Perpetual License
				Antivirus for lifetime	Yes
				Additional	Mouse and Keyboard Pre-loaded softwares (Google Chrome/Microsoft Edge browser, Adobe Acrobat Reader DC, Microsoft Teams/ Google meet)
				MAF is required to be provided	Yes
2	Pendrive	10	Storage Capacity	64GB	
			Read Speed	Up to 150 MB/s	
			Compatible Devices	Laptop, Desktop	
			Connectivity	USB compatible	
Lot#3	1	Mirrorless Camera	2	• 20+ Megapixel Full-Frame Mirrorless Camera with 4K Video • 4K at 120fps • Dual UHS-II SD Memory Card Slots	
	2	Camera Battery	6	Compatible Camera Batteries	
	3	82 mm ND2 to ND400	2	• Variable Neutral density filters • 82 mm ND2 to ND400 Variable Neutral Density Filter • For DSLR Camera Lenses	
4	50MM F/1.8 STM LENS	2	• Focal Length: 50mm • Maximum Aperture: f/1.8 • Minimum Aperture: f/22 • Format Compatibility: Full-Frame • Focus Type: Autofocus • Image Stabilization: No		





	5	28-70mm f/2.8L IS	2	<ul style="list-style-type: none">• Focal Length: 28 - 70mm• Maximum Aperture: f/2.8• Minimum Aperture: f/22• Format Compatibility: Full-Frame• Focus Type: Autofocus• Image Stabilization: Yes
	6	70-200MM F/2.8L IS	1	<ul style="list-style-type: none">• Focal Length: 70 - 200mm• Maximum Aperture: f/2.8• Minimum Aperture: f/22• Format Compatibility: Full-Frame• Focus Type: Autofocus• Image Stabilization: Yes
	7	128GB SDXC Memory Card	2	<ul style="list-style-type: none">• Memory card for mirrorless camera• 128GB SDXC Memory Card 300MB/s• UHS-II• Class 10• U3• V90 for 8K Video
	8	Video Tripod	2	<ul style="list-style-type: none">• Light Weight Tripod with Fluid Video Head for DSLR & Video Cameras• Maximum Operating Height: 6 Feet• Maximum Load: 6+ kgs
	9	Camera & Backpack	2	<ul style="list-style-type: none">• Must be designed to hold a gripped DSLR with an attached 70-200/2.8• Adjustable dividers must allow 2 DSLR kits to fit nicely• must include a padded, easy to reach compartment for laptop• Straps on front for expandable side-pocket can hold tripod
	10	59"x79"/150x200cm 5 in 1 Reflector	2	<ul style="list-style-type: none">• 5 in 1 Reflector• 150 x 200cm





	11	MIC WIRELESS MICROPHONE	2	<ul style="list-style-type: none"> • 2 x Transmitters • 1 x Receiver • Up to 820' Wireless Range • Portable Charging Case • 3.5mm TRS to USB Adapters • Carrying Pouch • 2 x Wind Socks • Wireless Transmission: Digital 2.4 GHz • RF Frequency Band: 2400 to 2483.5 MHz • RF Channel Scanning: Auto-Scan • Audio I/O: 1 x 1/8" / 3.5 mm TRS Female Unbalanced Output • 1 x 1/8" / 3.5 mm TRS Female Unbalanced Headphone Output • Audio Output Level: -12 to +12 dB • USB/Lightning Connectivity: 1 x Lightning (Audio) • 1 x USB Type-C (Audio, Charging) <p>Microphone Form Factor: Integrated Sound Field: Mono Capsule: Condenser Polar Pattern: Omnidirectional Frequency Range: 50 Hz to 20 kHz Equivalent Noise Level: 23 dB A-Weighted Maximum SPL: 114 dB SPL</p>
	12	4 in 1 USB 3.0 Card Reader	2	<ul style="list-style-type: none"> • 4 in 1 USB 3.0 Card Reader - Writer • 5 Gbps Speed for Digital Memory Cards, TF, SD, Micro SD, SDHC, SDXC Flash Card with 1.5 feet Cable Black • Supports SD/Micro SD card up to 512G and allows super fast data transfer up to 5Gbps
	13	Compact Waterproof 5K Action Camera	1	<ul style="list-style-type: none"> • Special Feature: Anti-Shake, Time Lapse, Low Light • Image Stabilization: Optical • Has Image Stabilisation: Yes • Optical Sensor Resolution: 23 MP • Min Focal Length: 3 Millimeters • Video Capture Resolution: 5.3K, Video 5.3K60 + 4K120, Wide FOV • Power Source: Battery Powered • Batteries Included: Yes • Batteries Required: Yes • Battery Cell Composition: Lithium Ion • Wireless Type: Bluetooth • Connector Type: Bluetooth, Wi-Fi, USB • Device interface - primary: Touchscreen, Buttons • Lens Type: Zoom • Memory Card Slot Micro SD • Includes Rechargable Battery: Yes • Has Self Timer: Yes





	14	Compact Waterproof 5K Action Camera 128GB Memory Card	1	<ul style="list-style-type: none"> Action Camera compatible Memory Card MicroSD UHS I Card 128GB for 4K Video on Smartphones, Action Cams 190MB/s Read, 80MB/s Write
	15	Wireless Photography Flash	2	<ul style="list-style-type: none"> Flash Flash Sync Speed(HSS): 1/8000 seconds Integrated 2.4 GHz X radio system for wireless triggering. Able to be set up as a master or slave, this flash will help create a versatile lighting setup with a range of 328' and support for 32 channels and four groups Functions as a transmitter unit Manual power control from 1/1 to 1/128 in 1/3 EV steps. The flash head can be tilted from -7 to 120° and rotated a total of 330° for controlling bounce and where the light falls on the scene. * Flash must be compatible with the camera *
	16	High Capacity Rechargeable Batteries with Charger	2	<ul style="list-style-type: none"> AAA Rechargeable Batteries for Flash 800mAh type, 750mAh min, Ni-Mh pre-charged rechargeable batteries. Ni-MH battery and charger
	17	Wireless Photography Flash Trigger	2	<ul style="list-style-type: none"> Frequency: 2.4 GHz, 32 Channels Angle of Illumination: Rectangle Flash Wireless Range: 328.1' High Speed Sync up to 1/8000 sec Mounting Hardware: Trigger Mounting Type: Hot Shoe Mount * Trigger must be compatible with the camera *
	18	Portable Video Light	2	<ul style="list-style-type: none"> Portable Video Light 60W LED Light Portable Handheld LED Light 8 FX Effects CRI 96+/TLCI 97+ Compatible with S2 bracket for mounting softboxes 13,000 lux @1m
	19	Portable Video Light Battery	2	<ul style="list-style-type: none"> Batteries for video lights Lithium Ion 7.4v 9000mAh 66.6Wh * Battery must be compatible with the video light *





	20	Softbox	2	<ul style="list-style-type: none">• Softbox for Video Light• Mount must be compatible with the Video Light• High Reflective• Lightweight• Bowens mount
	21	S2 Type Speedlite Bracket	2	Compatible Mount for Video and Flash Lights
	22	Light Stand	2	<ul style="list-style-type: none">• 9 feet• Heavy duty Light Stand
	23	50 litres Dry Cabinet (Dehumidifier)	1	<ul style="list-style-type: none">• 50 litres Camera Dry Cabinet with Electronic Display• Rapid Dehumidification• BUILT-IN HYGROMETER IN HIGH ACCURACY HUMIDITY CONTROL