



## MEGHALAYA BASIN DEVELOPMENT AUTHORITY (MBDA)

C/o Meghalaya State Housing Financing Cooperative Society, Upper Nongrim Hills,

Behind Bethany Hospital, Shillong, East Khasi Hills District, Meghalaya - 793003

(Reg No. SR/MBDA - 4/11 OF 2011)

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### ADVERTISEMENT (APPRENTICESHIP TRAINING PROGRAM)

The Meghalaya Basin Development Authority (MBDA)/ Meghalaya Basin Management Agency (MBMA) invites online applications from eligible and interested candidates for the Apprenticeship Training Program for various ongoing projects implemented across the State. The program aims to provide practical exposure, hands-on experience, and skill development to young professionals.

Sl. No	Name of the Apprenticeship Program	Desired Educational Qualification	No. of Seat	Course Duration
1	Finance- Procedures & Maintenance of Accounts	Graduate or Post Graduate in Commerce, Accountancy or BBA or MBA in Financial Management, Accounting & Finance with First Class.	13	03- Months
2	Geographical Information System (Applications & Future Advances)	Masters in Geoinformatics/ Remote Sensing or Masters in Geography/ Geology/ Environmental Science/ Forestry/ Agriculture/ Water Resources/ Mining with 1 year Post Graduate Diploma in Remote Sensing and Geoinformatics or Masters in Geography/ Geology/ Environmental Science/ Forestry/ Agriculture/ Water Resources/ Mining with 6 months certified course in Remote Sensing and Geoinformatics.	03	03- Months

#### Essential Skills & Requirements:

- Familiarity with Microsoft Office tools (Word, Excel, PowerPoint).
- Willingness to work in districts and blocks across Khasi, Jaintia & Garo regions and travel to remote areas.
- Candidates must possess their own Laptop during the training.

#### Recruitment Process

- Candidates will undergo a Written Examination and Interaction Round as part of the selection process.
- The written test will consist of the following components:  
General Knowledge, Aptitude & Reasoning, Psychometric Test, and Subject Matter.

#### Eligibility & Conditions

- Candidate must be a resident of Meghalaya.
- Minimum age: 18 years and above and maximum 45 years.
- The candidates will be awarded stipend (Rs. 7,000 per month) during their Apprenticeship program as per the organizational policy.
- Apprentices will be required to maintain 90% attendance and submit a work report upon completion of training.
- Selected candidates will be placed across various districts/blocks of Meghalaya for the training.
- TA/DA for approved field visits will be provided as per MBDA/MBMA policies.

#### How to Apply

- Interested candidates should apply online using the following link: <https://forms.gle/9nH633P4R3gKxhB37>
- Applications must be submitted on or before **03<sup>rd</sup> March 2026 up to 5:00 PM**.
- Candidates must upload scanned copies of their resume, educational certificates, and cover letter indicating their interest in the Apprenticeship Training Program.
- No other mode of application will be accepted.

#### Important Instructions

1. Candidates must bring original documents for verification on the day of examination for the verification.
2. No TA/DA will be provided for attending the written test.
3. The number of seats indicated is tentative and may vary depending on project requirements.
4. Canvassing in any form will lead to disqualification.
5. MBDA/MBMA reserves the right to cancel or modify the recruitment process at any stage without prior notice.

-Sd/-

General Manager-HR  
Meghalaya Basin Development Authority