



MPOWER
Meghalaya Project for Adolescent Wellbeing,
Empowerment & Resilience

Ref No.: MBMA/MPOWER/23/2026-27/GD-10/63

Date: 21 August, 2026

Minutes of Pre- Bid Meeting of the RFB for Printing and Supply of Study Materials for Second Chance Learning of Out-of-School Children Under MPOWER

RFB No.: MBMA/MPOWER/23/2026-27/GD-10/58

Date of Issue of RFB Document: 28th July, 2026

Date of Pre-Bid Meeting: 12th August, 2026

Time: 2:30 PM

Mode: Virtually

Members present in the pre-bid meeting: In total 3 (Three) bidders participate in the pre-bid meeting.

Pre-Bid Queries and Responses:

Queries were received via email from the participating bidders, and additional queries were raised during the pre-bid meeting held on 12th August, 2026 at 14:30 Hrs. Some of the queries raised on the same day were addressed by the Procurement Team.

The queries raised during the Pre-Bid Meeting, along with those received via email, and the corresponding responses are as follows:

Sl No.	Reference in RFB	Existing Clause	Queries Raised by Bidders	MBMA Response
1			Court Fee Stamp: It is suggested that the tender document may clearly specify the requirement of the prescribed Court Fee Stamp, wherever applicable, along with the applicable amount, denomination, and manner of submission.	RFB Clause shall prevail
2			Valid Professional Tax Registration/Enrolment the bidder to submit a valid Professional Tax Registration/Enrolment Certificate from Meghalaya, wherever applicable, as part of the eligibility and compliance documents.	RFB Clause shall prevail
3			Non-Blacklisting Affidavit the bidder to submit a duly notarized Non-Blacklisting Affidavit executed on a ₹10/- non-judicial stamp paper, declaring that the bidder/firm/company has not been blacklisted, debarred, suspended, or otherwise prohibited from participating in tenders by any Central Government, State Government, Government Department, PSU, Government Agency, Autonomous Body, or any other competent authority.	RFB Clause shall prevail



Additional Secretariat



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4			Tender Fee / Bid Processing Fee The tender document may clearly specify whether any Tender Fee and/or Bid Processing Fee is applicable. If applicable, the tender document may clearly mention: Amount payable; Mode of payment; Last date and time for payment; and Relevant terms and conditions relating to such payment.	RFB Clause shall prevail
5	Section III; Technical Part; Specific Experience	The Bidder shall demonstrate that it has successfully completed at least 2 (two) contracts for any Government department in Meghalaya within the last 5 (five) years prior to bid submission deadline, each with a value of at least INR 85,00,000/- that have been successfully and substantially completed and that are similar in nature to the Goods under the Contract. Copy of the Supply order/contract agreement must be submitted.	The bidder should have successfully executed similar work orders/contracts within the State of Meghalaya during the last ten (10) years preceding the bid submission deadline. Further, the bidder should demonstrate successful and substantial completion of either of the following: Option A: At least one (1) similar work order/contract of ₹1.50 Crore or above; OR Option B: At least two (2) similar work orders/contracts, each having a value of ₹85.00 Lakhs or above, The work orders/contracts should have been successfully and substantially completed and should be similar in nature to the Goods/Services covered under the present tender.	The Bidder shall demonstrate that it has successfully completed at least 2 (two) contracts for any Government department in Meghalaya within the last 5 (five) years prior to bid submission deadline, each with a value of at least INR 85,00,000/- that have been successfully and substantially completed and that are similar in nature to the Goods under the Contract. Copy of the Supply order/contract agreement must be submitted. The Bidder shall demonstrate that it has successfully completed at least 2 (two) contracts for any Government department in Meghalaya within the last 10 (Ten) years prior to bid submission deadline. Refer Addendum #1



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6	Section III; Technical Part; Specific Experience	Similar in Nature means Printing and Supply of textbook, guidebooks, manuals, training materials in English, Khasi and Garo language.	For clarity and to ensure participation of genuinely experienced printing presses, it is requested that the term "similar in nature" may specifically include, but not be limited to: "Printing and Supply of textbooks, guidebooks, activity books, manuals, training materials, books, registers, educational materials, official publications, and other similar printed items."	RFB Clause shall prevail
7	Section III; Technical Part; Financial Capability	The Bidder must have an average annual turnover of INR 1,00,00,000/- during the last 3 (three) financial years i.e. 2022-23, 2023-24 and 2024-25. Copy of the audited financial statement along with the turnover certificate issued by a Chartered Accountant must be submitted;	The bidder may be required to submit a Turnover Certificate issued by a Chartered Accountant, duly containing the UDIN (Unique Document Identification Number), certifying the required annual turnover for the applicable financial years.	The Bidder must have an average annual turnover of INR 1,00,00,000/- during the last 3 (three) financial years i.e. 2022-23, 2023-24 and 2024- 25. Copy of the audited financial statement along with the turnover certificate issued by a Chartered Accountant must be submitted; The turnover certificate must bear a valid Unique Document Identification Number (UDIN). Refer Addendum #1
8	Section I Bid Datasheet ITB 11.2 (i) & 11.3 (d)	Trading license issued by the respective Autonomous District Council or municipal authority of Meghalaya. However, if the bidders belonging to the Scheduled Tribe (ST) may submit valid ST Certificate and a self-declaration of exemption.	The bidder to submit a valid Registration Certificate issued by the Directorate of Industries, Meghalaya, or the concerned District Industries Centre (DIC), Meghalaya, wherever applicable. This requirement may be included in the eligibility criteria to establish that the bidder is a duly registered and recognized industrial unit/enterprise operating in Meghalaya.	RFB Clause shall prevail





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9	Section I Bid Datasheet ITB 11.2 (i) & 11.3 (d)	Trading license issued by the respective Autonomous District Council or municipal authority of Meghalaya. However, if the bidders belonging to the Scheduled Tribe (ST) may submit valid ST Certificate and a self-declaration of exemption.	The requirement of a Meghalaya-specific Trading Licence appears restrictive and may limit participation of eligible bidders from outside Meghalaya, thereby affecting free and healthy competition. We therefore request to kindly amend this clause and permit bidders from outside Meghalaya to participate based on their valid statutory registrations.	RFB Clause shall prevail
10	Section-VII, Technical Specification	Detailed Technical Specifications and Standards	The technical specifications specify the paper, size, cover, printing process and binding; however, the number of pages for each title/book is not specified. Kindly provide the exact number of pages for each of the seven items.	Refer Addendum #1
11	Section-VII, Technical Specification	Detailed Technical Specifications and Standards	As per our understanding, the bidder's scope is limited to typesetting/layout, proof preparation, printing, binding, packing and supply, as applicable. Whereas the complete and final content for all seven study materials, including English, Health, Khasi, Social Science, Science, Mathematics and Garo, will be provided by the Purchaser in print- ready/editable form. Kindly confirm.	The final Content for all the seven books will be provided by MPOWER MBMA
12	Section III – Evaluation and Qualification Criteria (ITB 32.1)	The Bidder shall demonstrate that it has successfully completed at least 2 (two) contracts for any Government department in Meghalaya within the last 5 (five) years prior to bid submission deadline, each with a value of at least INR 85,00,000/- that have been successfully and substantially completed and that are similar in nature to the Goods under the Contract. Copy of the Supply order/contract agreement must be submitted.	We request you not to restrict the specific experience requirement solely by considering past supply experience only to any Government department in Meghalaya to any Government department. By making this amendment, various eligible bidders from all over the country will be eligible to participate and can quote highly competitive rates for supplying best quality of study materials within the stipulated delivery period.	Refer Addendum #1





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13	Section II – Bid Data Sheet (BDS) ITB 11.2 (i) & 11.3 (d)	Trading license issued by the respective Autonomous District Council or municipal authority of Meghalaya. However, if the bidders belonging to the Scheduled Tribe (ST) may submit valid ST Certificate and a self-declaration of exemption.	Please waive this condition of 'trading licence issued by the respective Autonomous District Council or municipal authority of Meghalaya' to allow eligible bidders from all over India to participate in this tender for a better competition with highly competitive rates for supplying best quality of study materials within the stipulated delivery period.	RFB Clause shall prevail
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Addendum#1

Sl No	Section of RFB	Existing Clause	Amended Clause																												
1	Section III; Technical Part; Specific Experience	The Bidder shall demonstrate that it has successfully completed at least 2 (two)contracts for any Government department in Meghalaya within the last 5 (five)years prior to bid submission deadline, each with a value of at least INR 85,00,000/- that have been successfully and substantially completed and that are similar in nature to the Goods under the Contract. Copy of the Supply order/contract agreement must be submitted.	The Bidder shall demonstrate that it has successfully completed at least 2 (two)contracts for any Government department in Meghalaya within the last 10 (ten) years prior to bid submission deadline, each with a value of at least INR 85,00,000/- that have been successfully and substantially completed and that are similar in nature to the Goods under the Contract. Copy of the Supply order/contract agreement must be submitted.																												
2	Section III; Technical Part; Financial Capability	The Bidder must have an average annual turnover of INR 1,00,00,000/- during the last 3 (three) financial years i.e. 2022-23, 2023-24 and 2024-25. Copy of the audited financial statement along with the turnover certificate issued by a Chartered Accountant must be submitted;	The Bidder must have an average annual turnover of INR 1,00,00,000/- during the last 3 (three) financial years i.e. 2022-23, 2023-24 and 2024-25. Copy of the audited financial statement along with the turnover certificate issued by a Chartered Accountant must be submitted. The turnover certificate must bear a valid Unique Document Identification Number (UDIN).																												
3	Section-VII, Technical Specification	<table><tr><th>Sl No.</th><th>Description of Goods</th><th>Technical Specifications</th></tr><tr><td>1</td><td>English</td><td rowspan="3">As per Detailed Technical</td></tr><tr><td>2</td><td>Health</td></tr><tr><td>3</td><td>Khasi</td></tr></table>	Sl No.	Description of Goods	Technical Specifications	1	English	As per Detailed Technical	2	Health	3	Khasi	<table><tr><th>Sl No.</th><th>Name of the Manual</th><th>No. of Pages</th></tr><tr><td>1</td><td>ENGLISH</td><td>400</td></tr><tr><td>2</td><td>HEALTH</td><td>350</td></tr><tr><td>3</td><td>KHASI</td><td>200</td></tr><tr><td>4</td><td>SOCIAL SCIENCE</td><td>230</td></tr><tr><td>5</td><td>SCIENCE</td><td>550</td></tr></table>	Sl No.	Name of the Manual	No. of Pages	1	ENGLISH	400	2	HEALTH	350	3	KHASI	200	4	SOCIAL SCIENCE	230	5	SCIENCE	550
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4	Social Science	Specifications below	6	MATH	500
	5 Science		7	GARO	200
	6 Mathematics				
	7 Garo				

The meeting concluded with the vote of thanks.


Deputy Project Director, MPOWER
Government of Meghalaya

